

**KITTITAS COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA STAFF REPORT**

AGENDA DATE: February 21, 2017

ACTION REQUESTED: Consider an Event Application request from ABATE of Washington to hold the 2017 Spring Opener.

BACKGROUND: On January 26, 2017 the Kittitas County Board of Commissioners received an Event Application & permit fee from ABATE of Washington to hold the 2017 Spring Opener (June 22-25, 2017). Lyle Coyle, ABATE indicated that once the event-permit was approved they would have Kittitas County named on the Certificate of Liability Insurance, noting they have done this in years past.

INTERACTION: On January 26, 2017 Staff sent the application materials to various County departments for their review and recommendation of the proposed event.

Staff received recommendations of approval from: Solid Waste, Public Works, Sheriff, Public Health, Auditor & Fire Marshal noting that the County Prosecutor was unable to approve due to no insurance being issued at the time of Staff Report being generated.

The Sheriff's Office indicated if ABATE commits to the same additional level of security as in the past few years, he would support approval of the event. However there were complaints last year of noise past the approved waiver time (1:00 a.m. approved) (complaint about music at 2:45 a.m.) and speeding and racing motorcycles in the area of Sparks Road. He stated that if continued complaints and violations are reported it may result in a negative recommendation for future events.

The Kittitas County Deputy Prosecutor (Chris Horner) indicated that until he has seen a Certificate of Insurance naming the County, he could not recommend an approval of the request.

The Kittitas County Public Works Department (Lucas Huck, Engineer) submitted a recommendation to approve the Special Event Permit with a recommendation of the

following criteria: advance notice be given to the public through advertising in the Daily Record and the Northern Kittitas County Tribune newspapers.

The Kittitas County Interim Fire Marshal stated the following: Upon review of the above permit application, I have the following comments/requirements;

- A separate Event Permit along with an appropriate site plan is required for this event. A fee of \$130.00 shall be submitted with the Fire Marshal's Office Event Permit application.
- All vendors shall have a minimum of 2A-10B:C fire extinguishers readily available for use. Please ensure my staff and I have full access to inspect these vendors. Any LPG tank shall be secured to prevent displacement.
- Please be aware of general trip hazards from extension cords, tent tie-downs, etc. Also, extension cords may not be piggy-backed/daisy-chained together.
- Any generator located on site shall be inspected for proper connections and use. Please ensure staff has access to all generators for inspection purposes.
- Parking shall be such that fire apparatus access is maintained at all times.
- The fire apparatus access roads shall remain free from obstructions.
- The access roads in the overflow camper/tent camping area shall be a minimum of 20' wide. The stakes and neon string you provided worked well last year and would be a viable option this year as well.
- Please ensure that all required permits have been issued at least 14 days prior to the event.

County Auditor's Office Judy Pless, Budget & Finance Manager stated that as of 1/26/2017 (memo drafted) there has not been anyone registered online for the organization ABATE or an individual Lyle Coyle (applicant). There were no taxes reported for 2016 admission. According to the information found online (copies attached) the cost of tickets in 2016, ranged from \$30.00 to \$55.00 and the 2016 event was held at Silver Ridge Ranch in Easton. It's the Auditor's recommendation the Board of County

Commissioners require ABATE to collect the admission Tax, register online and report the taxes collected by July 31, 2017. And, recommend ABATE report and pay taxes for the 2016 event.

The applicant is requesting a waiver to the following:

Kittitas County Code Chapter 5.20.100 – Penal Bond – Bond of Indemnity since the event is located at Silver Ridge Ranch and the waiver was granted for their 2014, 2015 & 2016 event with no damage to any property, they feel 2017 will be no different.

Kittitas County Code Chapter 5.20.160 – Closing Hours since their event is scheduled to begin at 7:00 a.m. and go until **1:00 a.m.** and according to the County Code, events shall not be open to the public before the hour of 7:00 a.m. and shall remain open to the public until such time as approved by the Board of County Commissioners in the application process.

RECOMMENDATION: Approve the Event Application from ABATE of Washington to hold the 2017 Spring Opener contingent upon them supplying the County with a Certificate of Liability Ins., naming Kittitas County as insured by 6/12/2017; approve granting a waiver of Kittitas County Code 5.20.100 (Penal Bond-Bond of Indemnity) and Kittitas County Code Chapter 5.20.160 (Closing Hours-Request for 1:00 a.m.), conditioned upon meeting the requirements set out by the **Kittitas County Sheriff, Public Works Department, Fire Marshal, Auditor & Prosecutor.**

HANDLING: Commissioners Staff to notify the applicant and County departments of the Board's final action.

ATTACHMENTS: ABATE of Washington Application Materials
Correspondence from County departments
Misc., supporting documents

LEAD STAFF: Mandy Buchholz, Deputy Clerk of the Board